



PHOENIX HOUSES of NEW ENGLAND, INC.

PRIVACY NOTICE

It is the policy of Phoenix Houses of New England, Inc. to hold all information concerning patients and employees in strict confidence as required by applicable laws and regulations including 42 CFR Part 2 (governing the confidentiality of patient identifying substance treatment information) and 45 CFR Parts 160 and 164, governing privacy and security of protected health information (PHI) mandated by the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Any employee, volunteer, stipend, contractor, intern or temporary staff who does not maintain the confidentiality of such information shall be subject to disciplinary action, up to and including termination of employment. Retaliation against anyone reporting a violation of this Policy is strictly forbidden.

Anyone who believes this Policy has been violated, please contact a Privacy Officer listed below:

DANIEL PENDER (413) 636-9044

MOLLY CHAMPAGNE BURKE (401) 331-4250 x1028